



Lyndeborough Meeting Minutes  
Florence Rideout Elem School  
18 Tremont Street  
Wilton, NH 03086

July 31, 2015

Meeting Minutes #12

Attendees:

Harry Dailey- School Board  
Tim O'Connell- Principal  
Lise Tucker- Business Administrator  
Joyce Fisk- School Board  
Buddy Erb- School  
Marc Jobin- Owner's rep  
Kyle Barker- Architect  
Kevin Hoard- Assistant Project Manager  
Clinton Ellnor-Project Super  
CC:  
Dave Ross- Project Manager  
Jim Button- School Board (conference call)

Construction

Drywall finish in process, painting beginning. UG plumbing complete. Slabs to poured back in. Ceilings to start next week. MEP roughing on going.

**9.3** The team went over the State Fire Marshal plan review in detail. Kyle is addressing all items.

(7/17) Kyle is sending response to the state soon.

(7/24) Ongoing. (7/31) Same

**10.2** The white stove that was taken from FRES will be the stove used at LCS.

(7/24) The team would like to know if a bollard is needed to protect the propane tank.

Once a location is given by the school, the team will determine if its needed. Current plan is to put it outside storage 105. (7/31) Same.

Kyle  
Team

<p><b>10.9</b> A general note that the fencing in the playground is to be 4' off of the parking lot to create a buffer zone.</p>	
<p>(7/24) 4' is the min but the team would like to see it at 6'. (7/31)-Same</p>	
<p><b>11.1</b> The team needs a final plan for the line striping outside. Kyle to work with the school to finalize. (7/31)-Same</p>	Team/ Kyle
<p><b>11.2</b> Kyle handed out colors for the SAU and school side. He would like the conference room 117 to be carpet.</p>	JDS
<p><b>11.3</b> Hutter needs to dispose of the old stove that no longer works.</p>	Hutter
<p><b>11.4</b> The shed near the playground needs to be moved to the backside of the fencing. School/ Buddy to locate.</p>	School/ Buddy
<p><b>11.5</b> Hutter to send Marc the overall schedule. The team would like to see Dr. Tyrie's office turned over sooner than the rest of the building. Hutter to work on making this happen.</p>	Hutter
<p><b>11.6</b> A walkthrough of the building needs to be set up for both FRES and LCS. This needs to be coordinated between Ray Dick and Chief McQuade. Looking for a tentative date of the 24<sup>th</sup>. (7/31)- Target C of O for Subs 8/24. Drop dead date 8/28.</p>	Hutter
<p><b>11.7</b> The school would like to have a directory sign at the entrance lobby and new signs for the existing rooms to match the new signage. Submittal to be sent through for record. (7/31)-Same</p>	Sousa
<p><b>11.8</b> The SAU would like "security blinds" added to their offices.</p>	
<p><b>11.9</b> A time needs to be set up for teachers to bring their material in. As the date gets</p>	

<p>closer, Hutter will assign a period for this to happen.</p> <p><b>12.1</b> JL Hall to provide stubs for the 3 bowl sink in the kitchen.</p> <p><b>12.2</b> Jeff TZS will contact Buddy for toilet accessories.</p> <p><b>12.3</b> TDS Room 117 equipment move.</p> <p>Next meeting will is Friday the August 7, 2015 at 9am. It will be in the classroom of Phase 1.</p> <p>These meeting minutes represent Hutter Construction Corporation's understanding of the items discussed. If any additions, deletions or corrections are necessary, please contact HCC within five (5) business days.</p>	Hutter
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